

Minutes of Friends AGM

21st October 2015, 7.30pm, The Punch Bowl

Present: Leigh Carr (LC), Sarah Harrison (SH), Amy Haynes (AH), Helen Marshall (Chair, HMa), Helen McNeill (Treasurer, HMcN), Catriona Penty (Secretary, CP), Nicky Tideswell (NT), Sue Timoney (ST)

The meeting began with HMc presenting the annual accounts (attached herewith) to the year ended 31/7/2015. Income totalled £10,446.

Open Gardens donated 2 years in one year, which slightly skews the figures. So usually the 2015 figures would have been included in the 2016 accounts, but they are in the 2015 accounts this year.

Bag packing was not included as it was not done during the year due to a lack of volunteers.

Expenditure totalled £14,910. The current account had £6,245 as of the end of July 2015.

The level at which we feel to be a safe reserve fund is around the £5,000 level.

So overall a great year of fund raising.

The £10,998 of CAPEX spent is for the large building project to come.

The following officers were re-elected: Helen McNeill (Treasurer), Sarah Harrison and Catriona Penty (Secretaries). They were thanked for their continued contribution.

No-one came forward to volunteer for the position of Chair. Helen Marshall was thanked for her outstanding work chairing the Friends over the past 2 years. Mrs Thirlaway to be consulted and a letter will be written to parents including more of a description of the role of chairperson.

The meeting concluded at around 8pm.

Minutes of Friends meeting
21st October 2015, 8pm, The Punch Bowl

Present: Leigh Carr (LC), Sarah Harrison (SH), Amy Haynes (AH), Helen Marshall (HMa), Catriona Penty (Secretary, CP), Nicky Tideswell (NT), Sue Timoney (ST) Helen McNeill (Treasurer, HMcN for part)

Correction to the minutes of the meeting of 17th September 2015: the total amount in the combined bank accounts at the time of the meeting was £6k (£4k in the current account, £2k in the savings account).

Treasurer

- an amazing £1345 has been raised in 7 weeks and there is still another £955.50 to come from the match funding from Barclays.
- £61 was raised from the commission from the diaries and calendar sales
- £199 was raised from the Christmas cards
- £79 from the ice creams and toffee apples

Thank you so much to Gemma Boothman and Annette Weston for the Christmas card coordination and to Gemma Shahjahan for organising the toffee apples.

A huge thank you to Bryan and Georgina O'Connor for organising the coffee morning which raised an incredible amount. If there are any parent/carers who work for corporate companies they may be able to apply for match funding for other fundraisers.

- The only expenditure was £29 for leaving gifts and sundries

SH will draft a letter to Stephen Marklew to say thank you for looking at the accounts, together with a bottle of red wine.

Funding the fence

We, the Friends of the school will become the trustees of the path cutting across from school to the woodland area, which will also make it easier to access the playing fields and the tennis courts. The Governors have decided that the Friends of the School must become the trustees, rather than the school itself. We will have to pay for the fencing of it but will not have to pay for the upkeep. There will be a legal document drawn up and there will be a padlock held by school. The approximate cost is £1500 but could be more than this. The friends therefore need to keep some money in reserve for this.

Pantomime

Unless we have a Chair person, funding going forward is uncertain and therefore the Friends can not commit to funding the Pantomime fully. At present each child will have to pay up to £14 by the second week of November unless a new Chair is forthcoming. In the past the Pantomime has been funded using Open Gardens money but in 2015 the OG money was spent on the DFC building project. There is no Chair person now in place to sign this off.

Newsletter

ST will sponsor the next newsletter. Richard Haynes will fund a future one also. If anyone else would like to sponsor the newsletter it is £35.

Star award Trophies

The Friends may consider funding the purchase of new Star of the Week awards (KS1 and KS2) as they keep breaking. Again this will need to be considered by a new Chairperson and discussed with Mrs Thirlaway as it will depend on cost.

Parish News Representative

Four times a year the school gets an opportunity to write a piece for the parish news, this has previously included nativity and ofsed report, friends need a coordinator for this please as it is currently vacant.

Other committee posts.

Chair	Vacant
Secretaries	Sarah Harrison and Catriona Penty
Treasurer	Helen MacNeill
Charity Commission & Gift Aid	Georgina Bean and Helen MacNeill
Newsletter	Vacant
Bags2School	Sarah Harrison
Ice Cream Fridays	Bianca GD and Lisa Dickinson
PR & Parish News rep	Vacant
Secret Room	Helen Medd
Tea & cakes	Amy Haynes (only on a Friday)
Children's disco, Spring term	Amy Haynes & Sue Timoney
Summer BBQ	Philippa Cook
Parents' fancy dress disco	Sally McMurray and Heidi Beattie
Village Hall coffee morning	Georgina and Brian O'Connor
200 Club	Helen Tesseyman & Vanessa Quarmby
Christmas Cards	Gemma Boothman and Annette Weston

Future Events

- a. Bags 2 School, Friday 13th November. Sarah Harrison is coordinating.
- b. Parents' Disco, Saturday 14th November. Sally McMurray and Heidi Beattie are organising. Around 50 tickets have been sold so far so there are still some tickets available. The theme and dress code is James Bond. Helpers are needed to set up, organise, clear up. There will be a disco, and hotdogs at 10pm. £12 per ticket. This event usually raises about £800-900.
- c. 200 Club tickets on sale soon (Helen Tesseyman and Vanessa Quarmby)
- d. Christmas Fayre, Sunday 6th December, 11.30am to 2.30pm, at the Village Hall. We need volunteers to run stalls for school and to come up with ideas for fun items for children e.g. reindeer food, stick the nose on Rudolph. There will be a luxury hamper. Has JH found out yet if we can get some reindeer. This year we will focus on trying to get Marton villagers to attend to see how it goes. Helen Tesseyman is ordering and cooking the turkey and organising craft stalls. Amy Haynes will make reindeer dust (oats and glitter) for sale (60 for £1 each). HMa will ask Morrisons for bread rolls and mince pies.
- e. Pantomime: Friday 11th December, p.m.
- f. Secret Room, Tuesday 15th December, a.m., wrapping TBA. Helen Medd is running this and will need volunteers to wrap, set up and run it.

Date of next meeting: TBA as we have no Chair person/(s)

The meeting adjourned at 21.20