

The Friends AGM Minutes 24th November 2017

Present: Claire Hammond, Philippa Cook, Susan Wilson, Sarah Harrison, Heidi Beattie, Bianca GD, Helen MacNeill, Georgina O'Connor, Karen Streets, Rachel Fawkes, Bella Cornelius, Alice Ackerley, Georgina Bean

Topic	Actions
<p>Welcome Thank you to everyone for attending</p>	
<p>Financial Report</p>	
<p>The accounts run up to 31/7/17. Thank you to Stephen Marklew who signed off the accounts this year. Thank you letter to be sent.</p>	SH
<p>We still owe for work completed in the last financial year –Friends pay for 10% of the capital spend in school. £5,000 is kept in deposit account for emergencies. Please see attached for detail of the years accounts.</p>	
<p>Since July- the Coffee morning raised a record amount, it was very well supported, thank you to the O'Connor's for organising. Thank you letter to be sent to Bettys for bread buns, coffee and coffee flasks.</p>	SH
<p>Bag2school raised £132</p>	
<p>Easy fundraising only raised £21, if all parents signed up this is a free way to raise money when you buy online- awareness needs to be raised this year.</p>	HB
<p>The accounts show that the Christmas artwork raised a substantial amount however this is because the invoice from the company has not been applied yet so that amount will reduce dramatically after that has been paid.</p>	
<p>£134 came from gift aid which is fantastic, thank you to Helen MacNeill for organising.</p>	
<p>The expenditure for the capital spending varies. There will be a large bill for the roof repairs and windows. £6,500 will be spread over 2 years. The flat roof is also in a worse state of repair than anticipated and quotes are being sought.</p>	
<p>There needs to be a closer relationship between the Friends and the Governors so that we know how much money is likely to be needed. Action essential.</p>	BGD/SH/HMN
<p>Friends have been asked if they would like to help with the cost of the whole school pantomime trip this year. £330 for the bus, £142.50 for the ice creams, £1,040 for the tickets. Next year a theatre company will come to school ensuring it is cheaper. The majority voted that the Friends would pay this year as it benefits everyone except Nursery. It was agreed that a clear letter needs to go to parents highlighting the necessity of the friends and of everyone's requirement to support our Voluntary Aided School.</p>	BGD/MLT

Outdoor Playground

£5,000 has been allocated for this. Georgina O'Connor is working as the link between the School, Governors and Friends with this project. The initial sketches are with MLT, then the grant applications can be applied for. It can be completed in stages as necessary. It should go to tender by the end of the year and may start next year. Thank you to Georgina O for pushing forwards, if there are any other helpers able to join Georgina, that would be very valuable. There was a discussion regarding making the equipment usable even if it has been raining overnight. There were also queries about the upkeep and life of the equipment.

The path to the woodland application will be put in at the same time as the playground works. Again, Georgina Bean and Georgina O'Connor are working on this as a collaborative approach from the Incinerator fund.

2017/18 Roles (required to be voted in)

Bianca was voted in as Chair of Friends for the coming year. Heidi was given thanks for all her hard work this year.

Susan Wilson and Karen Tiffin are taking on the Deputy Chair role.

Sally McMurray is becoming joint secretary with Sarah Harrison.

Helen MacNeill is continuing as secretary.

HMN

There are a number of other roles that many people are taking on – a separate list will be sent out. Thanks to all that have volunteered.

HB/BGD

AOB

We need more signatories for the cheques – Bianca, Heidi, and Susan will be added.