

**Minutes of Friends AGM**  
**7<sup>th</sup> November, 2014**

Present: Helen Marshall (HMa - Chair), Georgina Bean (GB), Tanya Cunningham\* (TC), Clare Hassall\* (CH), Sarah Harrison (SH), Margaret Jandrell (MJ), Helen Medd (HMe), Jo Munns (JM), Georgina O'Connor (GO), Catriona Penty (CP), Marie-Louise Thirlaway\* (MLT). \*=for part

The meeting started with Mrs Thirlaway thanking the Friends for all the work over the last year. She wanted to reiterate that gaining an outstanding for all areas from OFSTED was very much a team effort and that the input from parents is greatly appreciated.

**1. Treasurers report** (1 sheet attached on last page of minutes):

Summary of the Statement of Accounts for the Financial Year Ending 31/7/2014:

£7,810 raised (£5,914 in 2013), £12,299 spent (£4,730 in 2013)

Main income: Race Night £1,028, art exhibition £1,093, Open Gardens £1,100 (2013 which was only paid in the FYE 31/7/2014 year), BBQ and children's disco £897. Many smaller fundraisers that raise £100-£600 each all combine to a healthy total.

Expenditure: iPads £8,226, capital spending of £650, climbing wall and archery £500.

As of the end of July the Friends had £10,705 in the account. There was some discussion about whether or not the credit balance should in part be deposited to earn some interest, but the decision was taken to make no changes. MLT will request funds for new projects, capital expenditure, etc. We also welcome suggestions from parents about how the funds could or should be spent.

The Friends are grateful to Andrew Ainley for signing off the accounts. SH will prepare a thank you letter and buy some wine to be dropped off.

**2. Fundraising** since last meeting on 5<sup>th</sup> September (which will go in the 31/7/2015 accounts):

- a. 2014 Open Gardens £1,500.
- b. Hollywood Movies disco £794
- c. Spartan obstacle race £556
- d. Coffee Morning, Marton Village Hall £1,178
- e. Christmas cards £128

The Friends wish to thank everyone for their continuing support and help in raising money throughout the year and also for the support given during the Open Day. We are also grateful to Betty's for the tea, coffee and bread buns for the coffee morning. SH will prepare a letter of thanks to Betty's.

**3. Election of 2014/15 committee**

Chair - Helen Marshall will continue. Proposed by HMc, seconded by MJ

Secretaries – Sarah Harrison and Catriona Penty will continue. Proposed by HMa, seconded by GB

Treasurer – Helen McNeill will continue. Proposed by MJ, seconded by SH

Charity Commission & Gift Aid – Georgina Bean and Helen McNeill

Newsletter – Clare Hassall

Bags2School – Tamara Hartley

Ice Cream Fridays – Jo Pollock

PR & Parish News rep – Jo Munns

Secret Room – Emily Bennison (2014) and Helen Medd (2015)

Yellow Moon – Anthea Green  
Tea & cakes – Helen Wilson, Sue Rooke  
Children’s disco, Spring term - Amy Haynes & Sue Timoney  
Spring parents’ event co-ordinators – Gemma Boothman and Lisa Dickinson  
Book Fair – Helen Marshall, Margaret Jandrell,  
Family fun afternoon – Sue Timoney  
Marton Open Gardens co-ordinator – Tanya Cunningham  
Summer BBQ co-ordinator – Philippa Cooke  
Parents’ fancy dress disco – Sally McMurray and Jo Pollock  
Village Hall coffee morning – Georgina and Brian O’Connor.

Vacancies

Volunteers please!

**Aldborough May Day** – volunteers needed to help with face painting. Sunday 10<sup>th</sup> May.

**200 Club** – From October to Dec 2015 you will send out letters & tickets in book bags to all parents for them to be included in our monthly draw for the opportunity to win cash prizes. This has raised £600 for school each year and has been successfully run by Jayne Cole who will finish in 2014.

**Christmas cards 2015** – A co-ordinator is needed to liaise with the card company, collect the payments and ensure all artwork is accurately completed by the children. From Sept-Oct 2015

#### 4. Future Events:

- a. November 12<sup>th</sup>, Bags to School
- b. 200 Club tickets. Reminder: please either buy tickets or return unwanted ones urgently so that all 200 tickets can be sold before the 1<sup>st</sup> draw in January. Your chance to win a £40 or £25 cash prize each month!
- c. The Nativity Play will be Tuesday 9<sup>th</sup> and Wednesday 10<sup>th</sup> December. On 10<sup>th</sup> the Friends will run a luxury Christmas food raffle and provide tea/coffee and mince pies for contributions. On 9<sup>th</sup> when the W.I. attend, the Friends might also do tea/coffee and mince pies.
- d. After the church service on 19<sup>th</sup> December there will also be tea and cakes in the school hall.
- e. Secret Room. Volunteers needed to help wrap on 11<sup>th</sup> Dec at Emily Bennison’s house. A sign up sheet will be put up in the entrance of the school.
- f. Spring term parents event. Gemma Boothman and Lisa Dickinson have offered to organise something (e.g. quiz / race night). This will be on a Friday /Saturday night (date TBD) after half term.
- g. Spring term childrens disco. Amy Haynes has volunteered to organise this. The proposed date is Friday 13<sup>th</sup> February (last day of half term).
- h. Open Gardens 2015 – date confirmed as Sunday 28<sup>th</sup> June. This is a top priority again for this coming year. The school benefits from the village, but as a very important part of the village, the latter also benefits from the school. There was some discussion about maybe having an art or creative writing exhibition as part of next year’s event, or a miniature garden, for which there would be a prize. To be discussed with MLT.
- i. Christmas cards. In general few parents order more than a couple of packs yet this could be a good fund-raiser. MLT stated that school takes about 2 days out of the curriculum, sports activities, etc to have the children produce them, which takes away from valuable curriculum learning time. There was some discussion about maybe creating Christmas cards as home-supported tasks but there were concerns that the quality / consistency might suffer. After more discussion it was decided to create next year’s Christmas cards as a lunchtime / after school club

run by a combination of teachers and parent volunteers. The club will run from early September to the end of October, class-by-class (except class 1 which will be unchanged). HMe and MJ will both be standing down from the task of organising cards so volunteers are needed to take over organising this (order forms) and volunteers to help out with the creation of the cards themselves. GO can get ribbons etc from Betty's.

**5. Other business:**

It was felt that some parents are unaware of the extent to which the Friends subsidise school trips. We will ask Mrs Stocks to specify the subsidy per trip per pupil as well as the amount of individual contribution being asked from each pupil's parents.

The new school caretaker Diane Brigg has volunteered to help with providing homemade cakes and chutneys for fundraisers if required.

**6. Next Friends meeting**

9am, Friday 9<sup>th</sup> January in the school hall.

Discussion of funding sports kit such as t-shirts/hoodies for events. Please email Helen Marshall if you have any contacts, ideas etc.

**FRIENDS OF MARTON SCHOOL**  
Statement of Accounts for the year ended 31 July 2014

<b>2013</b>	<b>INCOME</b>	
	415.50 Quiz Night/ Race Night	1028.50
	Art Exhibition - Sales and Raffle	1093.45
1003.60	School BBQs and Children's Disco	897.01
	Open Gardens Donation	1100.00
382.25	Easter Egg Auction / Easter Raffle	114.00
	Morrisons Bag Packing	335.75
742.66	Disco	0.00
119.26	End of Term Teas and Cakes	161.23
165.63	Secret Room	174.61
394.00	Coffee Morning	477.38
192.30	Easy Fund Raising and other Commissions	191.07
600.00	200 Club - 50% Share	600.00
363.60	Ice Cream Sales (Net)	285.05
430.00	Mud Run' Sponsorship	351.00
125.00	Newsletter Sponsorship	281.53
183.35	Other Sales Events etc..	129.20
150.00	Bags 2 School	340.00
62.40	Film Club	0.00
73.60	Christmas Cards (Net)	122.69
511.21	Donations	127.27
	5914.36 Net Fundraising Income in the Year	7809.74
	<b>Deduct : EXPENDITURE</b>	
	Theatre Trip	1117.30
480.00	Contribution to other school trips inc.Coach Travel	1135.75
180.00	Sports Coaching	
78.00	Banner	
	Swimming Gala T Shirts	50.00
	Philippines Typhoon Appeal	200.00
	DFC Project - 10% Devolved Capital Spend	650.59
	I Pads, Cases and Headphones	8226.05
	Climbing Wall and Archery	500.00
3615.02	Stained Glass Window	
195.00	Texting Service	327.00
122.51	Leaving Gifts and Sundries	32.75
60.00	Subscription P.T.A.	60.00
	-4730.53	-12299.44
	3.61 Bank Interest Received	3.56
	1187.44 SURPLUS/(DEFICIT) IN YEAR	-4486.14
	14003.83 ACCUMULATED FUNDS, brought forward	15191.27
	15191.27 ACCUMULATED FUNDS, carried forward	10705.13
	<i>Made up as follows :</i>	
	<b>31 July 2013</b>	<b>31 July 2014</b>
	5080.28 DEPOSIT ACCOUNT	5083.84
	10110.99 CURRENT ACCOUNT	5621.29
	15191.27	10705.13

I have prepared the above Accounts for the year ended 31 July 2014 from the books, bank statements and other information provided

..... Andrew J. Ainsley ..... A Ainley F.C.A.

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