



MARTON-CUM-GRAFTON  
CE VA PRIMARY SCHOOL

## Charging Policy

This policy has been reviewed by School Governor: Dominic Marshall

The Governing Body approved the policy: May 2017

The policy will be reviewed: Annually

### Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group tuition.

The Policy for Charging and Remission has been determined by the Governors. It lays down the circumstances under which any charges will be made and sets out the criteria under which all or part of the costs of an activity will be remitted.

The Headteacher however, may invite parents/guardians to make voluntary contributions in the form of money or other indirect help. **No pupil will ever be left out of an activity because his or her parents cannot or will not contribute in any way.**

### Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

ASPIRE • BELIEVE • ACHIEVE

This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to or by a theatre company
- school trips abroad
- musical events

## Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses but voluntary contributions may be requested. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are exempt from payment.

## Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

## Swimming

The school organises swimming lessons for all children usually for a period of one term each year. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity but ask for a contribution towards the cost of the tuition and the transport costs. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part.

## School Clubs

The school offers access to a variety of clubs that operate after school. These change from time to time and include activities such as gardening, sports, art and computing. There is also access to a before school activity club. A small charge is made for these before and after school club sessions.